



Appendix E

Sample Statements

Contents

Sample of Witness Statement to Garbage Violation [page E-1-1](#)
Sample of PPQ Officer's Statement [page E-1-2](#)

Sample of Witness Statement to Garbage Violation

STATEMENT

Date_____

I, [witness' name] voluntarily make the following statement to [PPQ Officer's name] who has identified himself/herself to me as a Federal Officer of the Animal and Plant Health Inspection Service, U.S. Department of Agriculture, knowing that it may be used as evidence.

[Statement—use as many pages as necessary.]

(NOTE: Do **not** use the following paragraph if the statement is handwritten, only use if the statement is typed.)

I have read the foregoing statement and vouch that the information contained therein is true to the best of my knowledge. I have been offered an opportunity to add to, delete from, or change anything herein that I feel is erroneous or incorrect. I have been offered no remuneration for making this statement and make it of my own free will.

Signature of PPQ Officer

Signature of Person Making Statement

Address

City, State, Zip Code

Sample of PPQ Officer's Statement

Officer [Officer's Name] PPQ 591# [Fill in] Date [Fill in]

Violator [Violator's Name] Date of Violation [Fill in] Port [Fill in]

Declaration

TABLE E-1-1 Locator for Agriculture Question 9 on Customs Form 6059B

If Agriculture Question 9 was marked:	Then:
Yes	1. Go to 1., below 2. Continue to 2., below
No	Go to 2., below, then continue to 3
Not Marked	Go to 2., below, then continue to 3

1. The agricultural items declared on Customs Form 6059B are as follows: [list agricultural items].
2. There was no written declaration. I/other officer [list name] asked the agriculture question. The violator answered [list answer].
3. I/other officer [list name] asked the question again. The violator answered [list answer].

Prohibited Material

Complete the following:

Quantity Plant/animal/other material (plant part; kind of meat)

Origin: [list origin]

Prohibited material found in: [suitcase/handbag/other].

Attempt to Conceal

The prohibited material was concealed in/by/under/inside [list location].

Permit/Certificate

Did you ask if there was a permit or certificate? Yes ___ No ___ (check)

The prohibited material was or was not (circle one) accompanied by a valid APHIS permit/certificate.

Remarks: Describe any unusual actions taken by the violator.

EXAMPLE

[Describe any unusual actions taken by the violator.] "Mr. Gamtha grabbed the mango out of my hand and threw it against the wall," or "Mrs. Wallace grabbed my arm and yelled an obscenity at me."

[Signature of PPQ Officer] Badge # _____